Technology Plan

Start date: July 2012
End date: June 2015

Three Lakes Academy
P.O. Box 159
W17540 Main Street
Curtis, Michigan 49820
Mackinac County
Phone: 906-586-6631
Fax: 906-586-6573
Technology Plan can be found at: **www.threelakesacademy.com**
District Code: 49901
Eastern Upper Peninsula Intermediate School District

Contact:
Susan Pann, Administrator
906-586-6631
spann@eup.k12.mi.us

Mission

Three Lakes Academy's mission is to inspire a life-long love for learning.

Introduction

Three Lakes Academy currently services kindergarten through seventh grade students. Three Lakes Academy is a charter school under the auspices of Bay Mills Community College.

The school is situated among three Manistique Lakes in the town of Curtis. In the Academy's first year of existence, 2009/2010, the enrollment was 60, 2010/2011, 90 students were enrolled and in 2011/2012 the final number was 93. Of our total student population, the free/reduced rate is 62% and 18% of our students receive special education services.

- The student/teacher ratio is 15:1.
- 6 classroom teachers (one of which has administrative responsibilities)
- 1 full time special education teacher
- 1 full time physical education teacher
- 1 part time environmental education teacher
- 1 part time technology assistant
- 1 administrative assistant
- 2 volunteer librarians
- 1 contracted part-time Business Manager

A school board, comprised of school parents and community members, oversees school policy and procedures. The school administrator serves as the Curriculum Director, Special Education Coordinator, Title IX Director, McKinney-Vento Program Director and a state/federal grant coordinator. The Curtis Community Volunteers assist with funding and promoting parent involvement in academic and extracurricular programs and activities.

VISION AND GOALS

<u>Vision Statement</u>

Our vision is that students, staff, and community will have access to appropriate technology to support curriculum, reinforce prior learning, increase productivity, facilitate communication, and encourage creativity and accept the responsibilities associated with today's technology.

<u>Technology Goals</u>

Three Lakes Academy believes that technology exists as a very powerful, essential tool (among many) in the education process for students and staff. Technology is not a separate curriculum, but an appropriate part of every curriculum at every level of instruction. "All technologies, at every level, explored by everyone" is a broad way to state the impact and importance of this fact of life.

- All students will become literate, effective, and ethical users of technology.

- The administrator will become the leader in the implementation of technology.

- All staff will seek out and effectively utilize appropriate technologies for their area and apply and share their expertise with other staff and students.

- Technology will be used whenever possible to facilitate parental involvement and communication in the education of their children.

- Technology will be a seamless component in all curricular areas.

I. CURRICULUM

Requirement A: Curriculum Integration – Section 4

Three Lakes Academy is dedicated to technology integration to enhance all students' learning. We recognize that our students are in the midst of a technological revolution and that they must be given every advantage in order to become a productive citizen.

All students, kindergarten through seventh grade, have access to the use of computers. This access ranges from learning the technological skills outlined in the State of Michigan Education Technology Curriculum Standards (METS), to application of computer skills to fulfill the Grade Level Content Expectations (GLCE) set forth by the Michigan Department of Education and International Society for Technology Educators (ISTE). Students have use of computers through the use of laptop computers, netbooks, and classroom computers.

Three Lakes Academy will address METS and ISTE standards per grade level and will address social networking, cyber ethics and cyber safety issues. Classroom teachers will align their curriculum with the technology standards.

Title I (at-risk students) and special education students will use technology to supplement and enhance areas of concern. Gifted and talented students will use technology to promote their skills.

Teachers enhance instruction through the use of various technologies such as e-beam/Smartboards (and various applications), United Streaming, and a variety of additional software applications.

All students have access to the student shared drive where they can store computer-generated work, store projects, create electronic portfolios, etc. Shared drive access saves on the use of laptop memory, which keeps the school's equipment running efficiently; but more importantly, shared drive access allows students to master the state's rigorous curriculum by creating, saving and revising their work until the best final product is achieved.

It is the relationship between student computer use, direct skill instruction, and instructional technology integration that makes Three Lakes Academy's technology program effective. The school commits to continued assessment of our technology needs to ensure that all students' needs are met as technology continues to evolve.

Curriculum Integration Strategies:

Technology is an essential tool for the attainment of all of Three Lakes Academy's curriculum goals and objectives. In order to achieve our curriculum and technology goals in alignment with the State and National standards referenced above, the following strategies will be followed:
- A. Technology concerns will be a continuing agenda item of every active curriculum committee.
- B. One member of each curriculum committee will be assigned as the instructional technology advocate and "technology mentor" for his/her committee.
- C. Each grade level will develop detailed plans for the integration of technology in their curriculum, using these guidelines:
  - a. Technology will become a transparent effective tool in every classroom.
  - b. Computers and/or other appropriate technologies will be available in every classroom.
  - c. Appropriate application software will be available and in use at all levels.
  - d. The level of technology will be appropriate for each class and grade.

     e. As teachers employ integration strategies, they will be modeled and shared.

     f. Current uses of technology will be reviewed and evaluated yearly.

D. Professional development opportunities, both within the district and at workshops/conferences will be provided to ensure that teachers and the administrator become familiar with integration strategies.

Requirement B: Student Achievement – Section 5

NWEA/GLAD

These two assessments and/or MEAP preparation programs are used strategically within the school to provide data that is used by school improvement committees as they develop curriculum and by teachers as they develop lessons. As noted earlier in this report, Three Lakes Academy focuses upon providing individual learning plans for each student. The data derived from these assessments, as well as from other sources (such as the MEAP), play a vital role in the development of such plans. We have not included specific data from any of these assessments since their primary purpose is to inform instruction and planning in the school setting. As such, they do not have the same public relevance as do MEAP results.

NWEA is a purchased program based on the performance of students on a national level. Measures of Academic Progress® (MAP®) yields rich data that can be used to **individualize instruction** and **analyze programs**. Based on over 30 years of research, MAP is a key tool for measuring growth and predicting proficiency over time.

The GLAD assesses the achievement of Michigan Grade Level Content Expectations in mathematics and language arts. The data derived from the test are expressed as percentages of classroom grade level attainment of Michigan expectations in language arts and math. The data are especially relevant to school improvement committees and classroom teachers as they prepare goals and strategies for meeting the requirements of the MEAP assessments. In 2009-2010, Three Lakes Academy administered the GLAD to grades 1st through 6th. School personnel will be engaged in providing information as to which grade level content expectations need to be taught and/or reviewed during each quarter of the school year.

Both the NWEA and GLAD results are used for progress monitoring, as well as a growth measurement tool for individual students.

Requirement C: Technology Delivery – Section 6

We currently use various methods of delivery to our students both in the classrooms and with ancillary support programs. Our school has installed interactive white boards, learner response devices, and supportive software to enhance the learning process. Teachers are also utilizing regional technology support from the local Intermediate School District through programs like United Streaming (video database). We are looking at expanding the number of online activities offered to the upper grades. These classes will supplement the current courses, be elective courses, or offer classes not available due to highly qualified requirements.
Three Lakes Academy offers many specialized courses and curricula that are made available to students via the Internet including:
- Compass Learning online curriculum and assessment
- Course Content and assessment delivered online using Moodle
- Course Content delivered online using teacher-created web pages
- Video materials available via United Streaming

Requirement D: Parental Communications & Community Relations – Section 7

A copy of the Three Lakes Academy Technology Plan will be posted on our school's website for parent, community, and public viewing. It is located at www.threelakesacademy.com.

The technology resources of the school provide numerous means of involving parents in their student's academic progress, school functions, and communication with teachers and staff. The school's website at www.Three Lakes Academy.com has calendar events, staff email directory, and individual teacher sections that will allow posting of information pertinent to that class. The school's website is a portal for a parental login of our PowerSchool information web site, which contains current and past grades, comments, and other information such as enrollment and attendance. PowerSchool also delivers mass messages to parents via the email system.

The Technology Committee is comprised of district teachers, the administrator, one school board member, and one or more parents. This committee is open to any and all suggestions concerning technology improvements, new technologies, and strategies for technology integration made by community members, parents, or anyone else involved with student development. Technical assistance beyond the scope of the committee will be sought from the experts at the Eastern Upper Peninsula School District.

Requirement E: Collaboration – Section 8

Three Lakes Academy offers the use of our facilities and technologies to host existing classes for community classes. The Technology Committee will meet with the Portage Township, from whom we lease the facilities, to determine how the technology resources of Three Lakes Academy may be incorporated and utilized to further enhance the curriculum and information presentation that is currently used. Within the next three years, 2012-2015, Three Lakes Academy, in conjunction with Portage Township and the Eastern Upper Peninsula Intermediate School District, will provide opportunities for adult education, specifically in technology to area families.

Three Lakes Academy is part of the Eastern Upper Peninsula Intermediate School District's Technology Consortium. Technology team members have the opportunity to participate in monthly Technology meetings and will sit on various Special Interest Groups at the ISD.

Requirement F: Professional Development – Section 9

1. Staff Development
    a. Prior to the opening of school, an in-service will be provided by Three Lakes Academy to all staff on software and hardware enhancements made during the summer months and instruct/guide them on the incorporation of said enhancements into their classrooms.
    b. A percentage of our district's in-service time will be dedicated to technology related information. Instruction will be provided by the Three Lakes Academy technology instructor or an outside expert.
    c. The staff will participate in technology related workshops and EUPISD training.
    d. Technology members (as required) will be allowed and urged to attend technology meetings at the ISD.

    e. Technology members (as required) will be allowed and urged to attend Federal or State level technology meetings.

    f. Staff is encouraged to take college/university level classes to support integrating technology into the classroom.

2. Supporting Resources

    a. Access to REMC materials and other REMC resources such as United Streaming videos for classroom instruction and lifelong learning.

    b. Participate in the EUPISD programs and support groups to stay current with technologies and collaborate on projects.

    c. Electronic mail, Internet/Web access, and online database access will be maintained to provide each staff member access to online information and resources.

    d. Collaborate with local school districts, libraries, colleges and universities to share technology information and resources.

    e. Maintain informational district website.

    f. District policies are available online.

Timeline for Professional Development

2012-2013
Technology Meetings
EUPISD Fall Conference
Security Awareness Training
MACUL
Reading Recovery

2013-2014
Technology Meetings
EUPISD Fall Conference
Security Awareness Training
MACUL
Reading Recovery

2014-2015
Technology Meetings
EUPISD Fall Conference
Security Awareness Conference
MACUL
Reading Recovery

Trainings will address local, state and federal technology competencies for all school staff.

Requirement G: Supporting Resources – Section 10

1. Electronic mail, Internet/Web access, and database will be provided.
2. Software will be purchased to implement, as well as, supplement existing curriculum goals and objects.
3. Software purchases will be coordinated through the Technology Committee to eliminate duplicate purchases across K-7 grade levels and to ensure it meets the following guidelines:
    a. Does it meet the goals and objectives of the course?

7

b. Is it compatible with our system or does additional equipment need to be purchased?

c. Is training available to adequately train staff in the use of the software?

d. Can we ensure all licensing and copyright laws are enforced?

4. A software budget will be established specifically for purchases or upgrades to enhance curriculum needs.

5. A Technology fund will be established by the Board of Education for future updates.

6. An inventory will be kept on all hardware/software indicating vendor, purchase date, technical notes, repairs, warranty information, and licensing.

7. Utilize REMC and the ISD Consortium bids for purchasing strategies to maximize funds available.

8. Utilize REMC's database and library of support materials.

9. Utilize online programs to deliver and manage school programs as listed below:

a. Safe Schools-online safety delivery

b. Student Database/Information System

III. INFRASTRUCTURE, HARDWARE, TECHNICAL SUPPORT, AND SOFTWARE

Requirement H: Infrastructure, Hardware, Technical Support, and Software – Section 11

Current Status

    Hardware
- 11Staff desktop computers
- 35 Laptops and 2 Wireless Access Points for student uses in a 1:1 computing environment
- 2 Laptops for Experience Works/Staff use
- 25 Portable netbooks
- 10 LaserJet Printers including classrooms and office
- 2 color LaserJet Printers
- 7 Classroom Canon Cameras
- 25 Lab-Nikon Cameras
- 6 Interactive white boards
- 1 portable white board
- 1 Dell fog server
- 1 server
- 6 Rukus access points
- 2 portable OA Systems
- 1 Fax machine
- 1copier
- 1 JVC video camera
- 1 Cisco IP Phone
- Mitel 3300 CX VoIP System including 10 Phones for classrooms and offices
- 15 Cisco brand switches providing 10/100 mbps to network nodes and 1000 mbps backbone
- Sonicwall Pro 3060 UTM Firewall
- 1 Internet Connections
- Dell Power Edge Servers: 1850 (3) , 1950 (1), 2600 (1)

    Software

- Starfall license K, 1
- Accelerated Reader
- Compass Learning
- Touch Math
- Microsoft Active Directory 2007
- Microsoft Windows Server 2003 Standard and Windows XP
- Microsoft Office 2010 Professional
- Symantec Endpoint Protection
- Reading Fluency interactive cards/cd 5 sets
- Interactive white board software 2
- Reading Blaster 4
- Spelling Bugs 1

Assistive Technology

- Califone radio 1
- Headphones for califone 5
- Schoolmate Radio 1
- Headphones for schoolmate 20
- Xerox scanner 2
- Portable external drive 1
- Mice/ wireless mice
- Interactive hand held games 2
- Leapfrog Tag reading system 2
- Leapfrog handheld readers 4
- Interactive math mat 2
- LR, Got It (hand held) 1
- Math Slam (hand held) 1
- Books on CD
- Electronic reading kit
- Digitz (hand held math)
- Leapfrog interactive U.S. map 2
- Radius Audio learning system

Technology to Be Acquired

- Equipment for better audio and video presentations integrating existing and future technology
- Additional wireless access points for density coverage to support higher number of wireless equipment
- Document Cameras
- Additional mobile laptop carts for more 1:1 computing in lower elementary
- Interactive whiteboards and/or mounted digital projectors for all classrooms

Basic Strategies

Technology purchasing standards are updated once a year that provide the basis for interoperability with our hardware equipment. These standards ensure that equipment is consistent and interchangeable with other technology equipment of the same type when possible. Purchasing strategies are employed that create larger pools of "like" equipment (brand, model, specifications) which helps with regard to interoperability.

All computers and related equipment are on an upgrade schedule ranging from 5-7 years depending on the equipment. Our plans are to replace laptops after 6 years from purchase date or as needed to maintain 1:1 scenarios. Desktop computers will typically be replaced on an as needed basis. Hardware upgrades will be implemented in favor of replacement where appropriate. All other equipment is replaced only on an as needed basis when warranties have expired, repair is not cost effective, or a specific new feature is required. All replaced equipment will be repurposed throughout the school or donated/recycled if no other use is found.

Technical Support
1. Staff member with technology responsibilities
   a. Provide minor technical assistance

b. Perform daily network tasks and regular maintenance of equipment
c. Coordination of technology related purchases
d. Implement new technologies and strategies
e. Maintain and update inventory of technology equipment and software
f. Ensure licensing and copyright laws are protected

2. **Network Support (Contracted):**
   a. Hardware and software troubleshooting and repair of network servers and equipment of both LAN and WAN connections on an as needed basis.

Requirement I: Increase Access – Section 12

To increase access to technology, the following steps will be taken:
- Maintain and expand our current wireless network for better density coverage
- Purchase interactive whiteboards and mounted projector for each classroom
- Purchase netbooks on a regular schedule to ensure continued 1:1 Computing Environment
- Maintain and implement existing and new after school or summer programs
- Research new technologies and software to provide students with the most current information and teaching strategies
- Better integration of media presentation in the classrooms through audio, digital projectors and document cameras.
- Donate used equipment to the community and properly recycle electronics

IV. FUNDING AND BUDGET

Requirement J: Budget and Timetable – Section 13

YEAR 1: 2012-2013

- Purchase video camera with tripod
- Purchase BTop netbooks for seventh grade
- Purchase additional networking equipment to allow for better wireless density coverage
- Provide training for new software or enhancement
- Procure licensing agreements and yearly maintenance fees on software
- Upgrade schoolwide PA system

YEAR 2: 2013-2014

- Update opti-plex projectors as needed
- Purchase student data processing information software as recommended by EUPISD
- Purchase Windows Service 2008 R2
- Replace ten student netbooks
- Replace office computers as necessary
- Upgrade or replace printers if necessary
- Provide training for new software or enhancements
- Continue licensing agreements and yearly maintenance fees on software
- Purchase mobile cart for netbooks
- Research iPad options for kindergarten

YEAR 3: 2014-2015

- Replace and update computers as necessary
- Upgrade software for 1:1 computing
- Upgrade or replace printers as necessary
- Continue licensing agreements and yearly maintenance fees on software
- Research additional AT as needed

Budget for Implementation

Expected funding for the three year purchase plan will come from one or more of the following funding sources:
- -District General Funds
- -No Child Left Behind funds
- -All other federal, state, local grants and funds as made available

All purchases are dependent of available funding sources and approval.

Items	Year 1 (2012-2013)	Year 2 (2013-2014)	Year 3 (2014-2015)
New Desktops		-	$3,000
New Laptops	$1,000		$2,000
Software Licensing Agreements	$2,000	$2,000	$2,000
Network Equipment	$2,000	$2,000	$2,000
Printers		$1,000	$1,000
Professional Development	$3,000	$1,000	$1,000
New Software/Upgrades	$3,000	$1,000	$1,000
Telephone and Cell Service	$1,500	$1,500	$1,500
Student Email	$1,000	$1,000	$1,000
Web Hosting	$500	$500	$500
Internet Access	$1,500	$1,500	$1,500
Video Camera and Tripod	$400		
Salaries and Benefits	-	-	-
Servers and Server Upgrades	$2,000	$2,000	$2,000
Update Opti-Plex projectors as needed		$3,000	-
Classroom Presentation Upgrades	$2,000	$2,000	$2,000
Sub Totals	$19,900	$18,500	$20,500

Three Lakes Academy

Requirement K: Coordination of Resources – Section 14

Three Lakes Academy is an active participant in the EUPISD Consortiums and will participate in the pursuit of Universal Service Funds as well as state grant programs such as the Technology Literacy Challenge. The district has and will continue to utilize Title I, Title IIB, At-Risk, Title VI, Charter Grant Funds, and any other federal grant program monies available. General Fund will include designated funds for development and support of technology programs and equipment. Additionally, the school will apply for Universal Service Funds (USF e-rate) funding for eligible services.

V. Monitoring and Evaluation

Requirement L: Evaluation – Section 15

The Technology Committee will provide on-going evaluation of the Technology Plan. The Committee will meet quarterly to review implementation progress, gather and analyze evaluative data, and make recommendations for improvements and revisions. Complete evaluation criteria will be developed by the Committee, and will include the following:

GLAD
MEAP
7th Grade Checklist
DIBLES/DRA
NWEA

1. **Teacher Surveys:** Teaching staff will be surveyed on an annual basis to determine how effective plan components have been increasing their level of knowledge and skill in direct technological applications and in incorporating technology within their lesson plans. Teachers will be requested to identify additional training and equipment needs to enhance technology learning.
2. **Teacher Lesson Evaluations:** Incorporation of use of technology within instructional practices is an exception within the core curriculum. Teachers will be requested to provide copies of lesson plans documenting the level to which technology has been incorporated into their subject areas.
3. **Student Performance:** The technology curriculum will include benchmarks of student proficiency. Teachers will implement performance based assessment and provide feedback to the Technology Committee on student mastery of subject matter.
4. **End of Year Written Evaluation:** The Technology Committee will provide a written evaluation assessing the effectiveness of technology within the school including; integration into core curriculum, ideas for future integration, review of software and hardware to determine status of being up-to-date and replacement if necessary, and ideas or examination for new technologies for improvement of overall technology use within the school.

14

Requirement M: Acceptable Use Policy – Section 16

THREE LAKES ACADEMY
Acceptable Use Policy and Network and Internet Agreement for Grades K-2

Student name (please print):

Dear Parent:

Your child's teacher has read this document to his/her class, and has explained the importance of using the school computers appropriately. We want to make you familiar with these rules as well. Please review these rules with your child, sign and date the bottom of the form, and return it to your child's teacher.

All Internet connected computers in this building are subject to Internet filtering and thus are in compliance with the Child Internet Protection Act (CIPA).

I understand that I may use the school computers under the direction of my teachers if I follow these rules:

My teacher will set rules for using school computers and I agree to follow them. I know that the inappropriate use of our computers can break school rules, classroom rules, and sometimes even break the law.

I am responsible for using computers in an appropriate way. I may use computers for research, to communicate with others, and to do assignments from my teachers.

It's against the law to send certain things over the school computers. I will not send copyrighted, threatening, or obscene material over school computers or the Internet.

I will never harm or destroy computers, or harm or destroy the work of another person on our school computers.

When I am using school computers, I will always:

- BE POLITE: I will never type, or tell others to type, mean messages.
- USE APPROPRIATE LANGUAGE: I will never swear or use any other inappropriate language. I will not threaten or humiliate others.
- RESPECT PRIVACY: I will not tell my home address, phone number, names or addresses of family members, or the addresses or phone numbers of other students, when on the Internet.
- BE HONEST: I will not enter web sites on the Internet with inappropriate language or inappropriate material. If I enter one by accident I will leave the site right away and report it to the teacher.

If you are in agreement with this form, please print your child's name, sign your name, and date it.
Have your child return this bottom portion to their classroom teacher, who will give them to the computer teacher to be placed on file. Without this form, we are unable to allow your child use of the school computers.

I agree that _____may use the school computers.

Parent/ Guardian Signature: _____ Date: _____

THREE LAKES ACADEMY
Acceptable Use Policy and Network and Internet Agreement for Grades 3-7

This agreement is entered into between _____(please print) hereinafter referred to as Student, and Three Lakes Academy, hereafter referred to as the District. The purpose of this agreement is to provide Local Area Network, electronic Bulletin Board, and Internet access, hereinafter referred to as Network, for educational purposes to the Student. As such, this access will (1) assist in the collaboration and exchange of information, (2) facilitate personal growth in the use of technology, and (3) enhance information gathering and communication skills.

The intent of this contract is to ensure the Students will comply with all Network and Internet acceptable use policies approved by the District.

All Internet connected computers in this building are subject to Internet filtering and thus are in compliance with the Child Internet Protection Act (CIPA).

In exchange for the use of the Network resources whether at school or home, I understand and agree to the following:

A. The use of the Network is a privilege which may be revoked by the District at any time and for any appropriate reason. Appropriate reasons for revoking privileges include, but are not limited to: the altering of system software, the placing of unauthorized information, computer viruses, or harmful programs on or through the computer system, in either public or private files or messages. The District reserves the right to remove files, limit or deny access, and refer the Student for other disciplinary actions.

B. The District reserves all rights to any material stored on school resources and will remove any material which the District, at its sole discretion, believes may be unlawful, obscene, pornographic, abusive, or otherwise objectionable.

C. All information services and features contained on District or Network resources are intended for the private use of its registered users and any use of these resources for commercial, for profit, or other unauthorized purposes (i.e., advertisements, political lobbying), in any form , is expressly forbidden.

D. Any misuse of the Network will result in suspension of Network privileges and /or other disciplinary action determined by the District. Misuse shall include, but not be limited to:

   - Intentionally seeking information on, obtaining copies of, or modifying files, other data, or passwords, belonging to other users.
   - Misrepresenting other users on the Network.
   - Disrupting the operation of the Network through abuse of the hardware or software.
   - Malicious use of the Network through hate mail, harassment, profanity, vulgar statements, or discriminatory remarks.
   - Interfering with others use of the Network.
   - Extensive use of non-curriculum-related activities/communication.
   - Unauthorized installation of any software.
   - Unauthorized downloading, sharing, copying, or use of licensed or copyrighted materials.
   - Attempting to alter or bypass security policies and procedures implemented on the Network and school resources.

E. The use of the District and /or Network resources is for the purpose of (in order of priority):
   - Support of the academic program.
   - Telecommunications.
   - General Information.
   - Recreational.

F. The District, and/or Network, does not warrant that the functions of the system will meet any specific requirements the user may have, or that it will be error free or uninterrupted; nor shall it be liable for any direct or indirect, incidental or consequential damages (including lost data, information, or time) sustained or incurred in connection with the use, operation, or inability to use the system.

16

G. The District, and/or Network, will periodically make determinations on whether specific uses of the Network are consistent with the acceptable-use practices. The District and/or Network reserve the right to log Internet access and to monitor incoming and outgoing electronic mail messages.

H. The District and/or Network reserve the right to log computer use and to monitor file servers space utilization by users. The District reserves the right to remove user's privileges to the Network to prevent further unauthorized activity.

I. Students may receive a school provided filtered email account free of charge. Teachers will be allowed to access the email account if they suspect any type of misuse. The system will be set up by the staff to filter inappropriate language or pictures. Messages that the system blocks will be sent to the teacher administrator and will not be sent to the person to whom they were intended.

   a. Misuse of the system may result in the loss of email privileges. All other email accounts have been blocked and are unacceptable for use in the school. If a student uses the system at home, the same rules and filters apply.
   b. Loss of email privileges is not intended to mean that the student will be removed from academic computer use.
   c. All infractions which involve a misuse of any electronic communications systems provided by the school will be subject to consequences outlined in the student handbook, and treated in the same manner as verbal infractions or actions.

J. From time to time, students may create personal and District World Wide Web homepages which may contain their first names and/or pictures of the student on the Internet. Please initial below that you authorize the aforementioned activities on the Internet.

_____Student Homepage _____Picture _____First Name only_____ May be published on the Web

In consideration for the privileges of using the District and/or Network resources, and in consideration for having access to the information contained on school resources, I hereby release the District and their operators and administration from any and all claims of any nature arising from my use, or inability to use the District and/or Network resources properly.

We agree to abide by such rules and regulations of system usage as may be further added from time –to-time by the District and/or Network. These rules will be available in hard copy located in the Principal's office.

Parents and Guardians are welcome to visit our facilities. Feel free to contact the office at (906)586-6631.

Sign and return immediately, please. Internet use for any reason other than teacher-led activities will not be permitted until this document has been signed and returned.

_____   _____   _____
Student Signature   Parent/Guardian Signature   Date